



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	Psychological Examiner
Payroll/Personnel Type:	10 Month
Reports to:	Manager, Psychological Educational Assessment Services

Position Summary:

The Psychological Examiner performs duties required to promote, in conjunction with school personnel and parents, the emotional and mental health, social adjustment and intellectual and sensory development to maximize students' abilities to function within the educational environment.

Essential Functions:

- Identification of students with physical, and/or learning and/or behavior problems that may impact educational progress to determine possible eligibility for special education services
- Consultations with school personnel and parents regarding implementation of effective educational practices, administration of comprehensive psychological educational evaluations to determine strengths and individual learning needs and interpretation of those evaluation results to school personnel and parents
- Leader of evaluation team
- Conduct formal evaluations
- Chairperson diagnostic staffing
- Confer with the teacher as part of the evaluation process about the student who is experiencing learning and/or behavioral problems
- Assess the student who is experiencing physical, learning and/or behavioral problems
- Analyze and integrate data and provide a comprehensive report
- Share assessment results with school personnel and parents
- Share assessment results, when appropriate, with outside agencies providing service to the student
- Accept a leadership role as facilitator for in-service training with teachers, counselors, administrators, social workers, parents, and other personnel requesting such service
- Provide crisis intervention in individual cases as necessary
- Participate in school program design for curriculum development adding expertise in areas of learning theory, assessment and evaluation and child development
- Perform other job-related duties as assigned

Knowledge, Skills, and Abilities:

- Ability to utilize administration, interpretation and application of the results of the psychological, educational, and projective assessment instruments
- Leadership skills to develop and implement in service training sessions for school personnel
- Interpersonal relation skills including group process skills and a thorough understanding of group dynamics and communication and listening skills
- Group and individual therapy skill
- Practical interpretation for teachers of complex psychological data coupled with oral and written summarization skills
- Ability to interpret instructions furnished in written or oral form



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- Ability to effectively work and interact with others
- Ability to be organized and orderly, with good attention to detail
- Ability to use computers and use application of learning and personality principals within school settings
- Strong leadership and organizing skills
- Knowledge regarding community agencies
- Knowledge of research methodology, educational evaluation and statistics
- Knowledge of organization and administration of public school settings
- Knowledge of appropriate interventions to share with school personnel and parents

Experience:

- Leadership/facilitator abilities in working with school personnel and parents, administration of psychological educational assessment instruments and the practical interpretation and application of the results, educational planning and prescriptive development to meet special academic needs of individual students.
- Participation in teams using problem solving and response to intervention method (preferred)

Education:

- Masters or Doctoral Degree in Psychology, Education, or Counseling (preferred)
- State of Missouri Psychological Examiner or School Psychologist Certification/Licensure or State Certification as a Psychometrician (Required)

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree
- Sitting, Standing, Walking, Climbing, Balancing, Stooping or Crouching, Kneeling, Crawling, Reaching, Pushing, Grasping, Talking, Hearing
- Clarity of vision at 20 inches

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional



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duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

Employee Date Immediate Supervisor Date

Human Resources Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.